RETAIL ENERGY CODE

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REC CHANGE PANEL MEETING
MEETING MINUTES

MEETING	**RECCP_26_1006**
DATE	**06 October 2026**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Lindsay Biginton	Retail Energy Code Company	LB	Chair
Komal Brown	Domestic Suppliers	KB	Voting Member
Andy Clasper	Gas Transporters	AC	Voting Member
Martin Brailsford	Metering Equipment Managers	MB	Voting Member
Jess Collins	Consumers	JC	Voting Member
Sarah Jones	Independent SME	SJ	Voting Member
Keith Foster	Independent SME	KF	Voting Member
Seb Eyre	Independent SME	SE	Voting Member
Holly Law	Code Manager	HL	Head of Change and Modification
Florentina Monea	Code Manager	FM	Change Lead
Francine Peyroux-Sissoko	Code Manager	FPS	Change Lead
Poppy Mullins	Code Manager	PM	Change Lead
Ian Chalfon	Code Manager	IC	Change Lead
Ann Perry	Retail Energy Code Company	AP	Observer
Lara Rosset	Retail Energy Code Company	LR	Observer
Nadir Hafeez	Ofgem	NH	Authority Representative
Harry Firth	Code Manager	HF	Secretariat

1 INTRODUCTIONS

The Chair welcomed attendees to the meeting of the REC Change Panel (RECCP). There were no apologies received ahead of the meeting.

2 CONFIRMATION OF AGENDA

The Chair invited any additional items of business for consideration during the meeting. There were no items added.

3 APPROVAL OF PREVIOUS MINUTES

RECCP Members unanimously approved the draft minutes from the previous meeting held on 15 September 2026. The approved minutes would be published as 'final' and made available via the REC Portal.

4 R0345 – HOUSEKEEPING NOVEMBER 2026

As the Lead Analyst for R0345, HL provided an overview of the Change Proposal.

HL explained that R0345 is a Housekeeping Change Proposal targeted for the November 2026 REC release. As a Housekeeping Change Proposal, R0345 will follow the dedicated Housekeeping Change Process rather than the standard REC Change Process because it contains only non-material amendments that do not impact REC Parties.

R0345 is intended to correct typographical, grammatical, formatting and consistency issues across REC documentation, while also providing necessary clarifications where appropriate. The proposed amendments affect REC Schedules 9, 12, 14, 18, 23, 24, 27, 29 and 35, together with updates to the Standard Definitions Document, Secure Data Exchange Service (SDES) Definition, the Consolidated Metering Code of Practice (CoMCoP) and the REC Baseline Statement.

RECCP Members were invited to raise any questions on the legal text changes, but no questions were raised.

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the proposed solution; and
- **AGREED** unanimously to approve the proposed implementation date of 06 November 2026.

5 I0340 - AMENDMENTS TO THE PARC RELATING TO ADDRESS MANAGEMENT

As the Lead Analyst for I0340, IC provided an overview of the Issue.

IC explained that I0340 seeks to remove or amend a number of Address Management Service (AMS) reports within the Performance Assurance Reporting Catalogue (PARC) that have been identified by RECCo and DCC as no longer being fit for purpose. As part of the Central Switching Service (CSS) Improvements Plan, RECCo and DCC reviewed the existing reporting requirements and found that several AMS reports are produced solely for internal DCC use and do not provide meaningful value for performance management or assurance purposes. The information contained within these reports is available through alternative sources, yet the PARC currently requires DCC to generate and store them on a monthly basis. This creates an unnecessary operational burden without delivering corresponding benefits.

IC went through the proposed solution, which is to remove six reports from the PARC, namely the Unmatched Matched Extract (ME) Extract, Address Quality Postcode Report, Unchanged Postcodes Report, Retail Energy Location (REL) Change Report, and REL Source Initial Registration Report. In addition, two reports, the REL Initial Registration Report and the REL Change Registered Metering Point (RMP) Report, would remain available, but their reporting frequency would be changed from mandatory monthly production to an ad hoc, on-demand basis. IC advised that there had not been any significant changes to the solution since I0340 was last presented to RECCP Members in September.

IC went through the proposed legal text changes. They advised that the underlying CSS data would not be removed or become unavailable as a result of the change. The data would continue to be accessible

to CSS users through alternative mechanisms, meaning the solution affects only the reporting obligations rather than the data itself.

In the case for change, IC advised that no central system or Party costs have been identified. The primary benefit is a reduction in operational burden for the CSS Provider by removing the requirement to regularly generate and store reports that are difficult to utilise in their current format.

NH sought clarification on whether the reports were being removed because new technology had replaced them or because they had become redundant. IC explained that the key driver was the size of the datasets, with some reports containing millions of rows of information. These datasets exceed Excel's practical limitations and often require splitting into multiple files, making them difficult to produce and use effectively in the format currently mandated by the PARC.

RECCP Members noted the proposed solution, the proposed implementation date of 26 February 2027 and Big Bang approach; and

- **AGREED** unanimously to approve the Change Report contains sufficient information to proceed to consultation.

6 R0342- ENABLING DUAL MSA & MSS (SVA MOA) APPOINTMENTS FOR WC CONNECTION TYPES

As the Lead Analyst for R0342, FM provided an overview of the Change Proposal.

FM explained that under pre-Market-Wide Half Hourly Settlement (MHHS) arrangements, settlement segmentation is based primarily on measurement class and is generally not sensitive to the type of metering asset installed. Under the MHHS design, however, market segmentation is based on a combination of meter and connection type. This creates additional complexity when Whole Current (WC) connections undergo meter exchanges from Traditional to Advanced or Smart metering, as Energy Suppliers must coordinate meter exchanges and change-of-segment processes within defined timescales or the process will lapse.

To address this issue, Balancing Settlement Code (BSC) CP1650 introduces a new Service Provider Appointment Scenario for WC connections. R0342 has been raised to incorporate this new Appointment Scenario into Schedule 14 and define the supporting Registration and Appointment processes required for implementation.

FM advised that this has been categorised as a non-urgent Self-Governance Issue, with the Metering Expert Panel (MEP) as the Responsible Committee. Identified impacted Parties include Electricity Consumers, Electricity Suppliers and Metering Equipment Managers (MEMs).

FM advised that the Code Manager, in line with the Proposer, believes R0342 should be assigned a Standard Prioritisation Category. The proposal was assessed by both the Proposer and Code Manager as being of medium importance because it delivers useful but broadly comparable benefits to other Standard Changes, and of low complexity as the solution proposes simple documentation updates with no expected system changes. Whilst the Proposer believed R0342 aligns to the Strategic Direction Statement (SDS) as the proposal will better facilitate Consumer choice in metering, and improvements in Consumer services and outcomes, the Code Manager believes there is a low alignment, as there is limited relevance in comparison to other Standard Change Proposals. FM noted a typographical error within the published Change Report, confirming that the Code Manager's assessment is that R0342 does not meet the criteria for urgency.

FM presented the proposed milestones in the Proposal Plan, noting that the R0342 timetable has been designed to align with the BSC process for CP1650, with consultation intended to run in parallel. However, since publication of the Change Report, the BSC advised that it would seek a shortened two-

week consultation period to support implementation ahead of Code Reform transition arrangements. As a result, FM requested Panel approval to mirror the BSC approach by issuing consultation immediately following the meeting and closing it on 26 October, rather than running the standard 15-working-day consultation period. FM noted that the plan is for the final determination vote to be issued to MEP Members via ex-committee.

Milestone	Activity	From	To
Change Proposal		**06 Sept-26**	**11 Dec-26**
	Business Case Assessment	September	October
	Consultation	October	November
	Solution Refinement	November	December
	Final Determination	December	December
Voting		**11 Dec-26**	**11 Dec-26**
	Appeal Window	11 Dec-26	29 Dec-26

FM took RECCP Members through the proposed solution, which introduces the new Appointment Scenario into Schedule 14 and establishes the associated process steps, removing the additional operational complexity identified by industry participants. The legal text reflects the new Appointment arrangements, although FM noted that some terminology remains subject to consultation and final confirmation by the BSC before final determination.

FM advised that for the case for change, no central system or Party costs have been identified. The primary benefit is removing the additional complexity introduced to Advanced meter deployment under the MHHS arrangements and supports a more flexible and efficient implementation process. The Code Manager have determined that the proposed solution is both viable and implementable, effectively resolves the problem statement, has minimal effort required for implementation, and is providing needed market consistency by aligning with the BSC.

As the final determination vote will take place during the transition period for REC Code Governance Arrangements, FM provided an assessment of R0342 against the REC Objectives to mitigate any potential risks of R0342 being delayed. The Code Manager believes R0342 has a positive impact on two of the REC Objectives.

RECCP Members noted the Change background; and

- **AGREED** unanimously to approve the Proposal Plan, including the Responsible Sub-Committee, Change Path, Priority Status, Urgency and timetable; and
- **AGREED** unanimously to approve the Change Report contains sufficient information to proceed to consultation.

7 R0348 - ENERGY CODE REFORM - CONSEQUENTIAL CHANGES TO THE REC

As the Lead Analyst for R0348, HL provided an overview of the Change Proposal.

HL explained that R0348 contains consequential REC amendments required to support the implementation of Energy Code Reform and the transition to the new Licensed Code Manager governance framework. HL explained that Ofgem's statutory consultation, published on 04 September, proposes the principal changes needed to establish the new governance arrangements, including a revised Code Modification process, creation of a Stakeholder Advisory Forum (SAF) and updates to governance structures and transitional provisions. While those core governance changes are being progressed directly by Ofgem through statutory Modifications, a Code Manager review of the REC Baseline Statement identified several consequential amendments that are required elsewhere in REC

Schedules and Products. These consequential changes are not covered by Ofgem's statutory legal text and therefore form the basis of R0348. The review also identified several minor housekeeping amendments relating to drafting, cross-references and formatting issues.

HL advised that this has been categorised as a non-urgent Self-Governance Change Proposal, with the Change Panel as the Responsible Committee.

HL advised that the Code Manager, in line with the Proposer, believes R0348 should be assigned a High Prioritisation Category. The proposal was assessed by both the Proposer and Code Manager as being of high alignment with the SDS due to R0348's direct support of the SDS and the transition to the new Code Manager Licence, high importance because it delivers significant regulatory and governance improvements, and of low complexity as the solution is legal text only.

HL took RECCP Members through the proposed solution, which introduces consequential amendments across the REC, including Schedules 7, 8, 9, 15 and 19 and several Category 2 Products. As part of the governance transition arrangements, the existing Change Panel Terms of Reference will be removed as part of R0348 and replaced by a new SAF Terms of Reference document.

HL advised that updates had been made to the published Change Report following stakeholder feedback. These revisions clarify that R0348 must be read alongside Ofgem's statutory Modifications and that the statutory governance changes themselves remain outside the scope of R0348. Additional drafting corrections were also made to the Performance Assurance Board (PAB) Terms of Reference and CoMCoP, including minor terminology, capitalisation and formatting fixes.

HL presented the proposed milestones in the Proposal Plan, noting that the Code Manager plans to issue R0348 for consultation on 09 October for the standard 15 working day period, before returning to Change Panel for the final determination vote in November.

Milestone	Activity	From	To
Change Proposal		**28 Sep 26**	**16 Nov 26**
	Consultation	October	October
	Solution Refinement	October	November
	Final Determination	November	November
Voting		**17 Nov 26**	**17 Nov 26**
	Appeal Window	18 November	01 December

HL advised that for the case for change, no central system or Party costs have been identified. The primary benefit is that R0348 will facilitate the realisation of the benefits of Energy Code Reform as set out by Ofgem. These are to facilitate the transition to net zero and ensure that the codes evolve in the best interests of Consumers by making it easier for Market Participants to engage with the codes, facilitating the delivery of strategic change within the codes and supporting the implementation of the new code governance arrangements

RECCP Members noted the proposed solution and proposed implementation date of the Code Manager Licence Commencement Date; and

- **AGREED** unanimously to approve the Change Report contains sufficient information to proceed to consultation.

8 I0325 - POST-MHHS FULL TRANSITION COMPLETE (M15) REC UPDATES

As the Lead Analyst for I0325, FPS provided an overview of the Issue.

FPS explained that I0325 aims to remove obsolete MHHS transition arrangements from the REC once all MHHS Migration activities have fully completed. FPS explained that the REC was amended to support MHHS implementation and transition, with impacted Metering Points migrating through defined industry processes. Once MHHS Migration is complete, many of the temporary and legacy provisions included to facilitate the transition will no longer be required.

FPS reminded RECCP Members of the proposed solution, which involves reviewing legal drafting across REC Schedules, as well as Category 2 and Category 3 documents, to identify legacy and transitional arrangements that can be removed following completion of the MHHS programme milestone M15, when all Metering Points are expected to have migrated to the MHHS arrangements. The review also considers any impacts on other industry codes and REC services.

FPS reported that significant progress has already been made through solution analysis, stakeholder engagement, solution development and legal review activities. This work has included reviewing legal drafting changes identified during issue submission, identifying further amendments required across REC Schedules and Products and assessing changes required to the Electricity Enquiry Service (EES) relating to redundant data items. Engagement has also taken place with the EES Evolution Project to ensure alignment. In addition, a detailed impact assessment has been issued to the EES Service Provider to help scope, cost and plan any service changes required following completion of MHHS Migration. Ongoing engagement has been maintained through monthly discussions with the Change Issues Group to gather stakeholder feedback and help refine the proposed solution.

FPS presented the proposed extension to plan for I0325 which requests additional time to review the impact assessment responses, finalise the scope of changes that should progress under I0325, and determine which elements may need to be progressed separately. As a result, the definition stage would be extended until mid-November, with the proposal expected to progress to a formal Change Proposal on 16 November.

No implementation date has yet been identified, with the timetable reflecting the transition to the new code governance arrangements at the end of 2026. The intention is to consult the new SAF at the earliest opportunity following mobilisation of the new governance framework.

Milestone	Activity	From	To	From	To
Definition		**30 Apr-26**	**30 Oct-26**	**30 Apr-26**	**15 Nov-26**
	Solution Analysis	April	August	April	August
	Stakeholder Engagement	August	September	August	November
	Solution Development	August	October	August	November
	Legal Review	September	October	September	November
Change Proposal		N/A	N/A	**16 Nov-26**	**TBD**
	Business Case Assessment	N/A	N/A	November	February
	Consultation	N/A	N/A	March	April
	Solution Refinement	N/A	N/A	April	April
	Final Determination	N/A	N/A	May	May

RECCP Members noted the extension to plan; and

- **AGREED** unanimously to approve the extension to plan for I0325.

9 CHANGE PROPOSAL TRACKER

HL provided RECCP Members with an update on the Change Tracker.

HL advised that one new submission has been accepted in by the Code Manager since the last Change Panel meeting:

- R0348 - Code Reform - consequential changes to the REC was accepted in on 23 September.

HL provided an overview of further updates:

- R0122 – SDEP Review Improvements (2) – Usability: On 30 September 2026, TEP voted, in line with the Code Manager's recommendation, to approve R0122 for implementation on 25 June 2027. The appeal window is now open until 23:59, 09 October 2026.
- I0200 - Review of the REC's Address Management Service: The fifth working group meeting will be held on 17 November 2026. The working group will continue to review the list of proposed new and standardised stop words. The working group will also begin to review the Crossed Meters process and new connections, and how to differentiate a Crossed Meter and an address update. Additionally, this session will discuss clarifications needed to the D0381 process.
- I0273 - Sharing of SSC and TPR Information for MHHS Smart and Advanced Meters: On 05 October 2026, MEP voted via an ex-committee vote to approve to extend the plan for I0273 to January 2027. The Code Manager is currently engaging with the BSC to raise a consequential BSC change to facilitate the use of the SSC for non-Settlement purposes, for example Billing or quoting tariffs for Smart Metering Assets. The Code Manager is working with RECCo, the proposer, to develop a longer term solution following the publication of the interim guidance document in June 2026.
- I0278 - Establishing the Safe Isolation Provider (SIP) as a Standalone REC Party: The fourth closed working group session took place on 18 August 2026 where members focused on the theme of equipment, testing and sealing methodology. The next closed working group session will take place on 06 October 2026 where members will continue to consider the solutions needed to establish a strong governance framework for standalone SIPs.
- I0281 - Extending R0067 Refresh Functionality: An update to plan has been approved by TEP on 30 September 2026 with a planned Party impact assessment later this year once the solution has been refined.
- I0331 - Regulatory Alliance Creation Rejections: The Party impact assessment closed on 25 September 2026. The Code Manager has published the consolidated Party impact assessment response and will undertake further legal review. An update to plan will be presented to Change Panel on 20 October 2026.
- R0336 - Legal text to support REC Change R0180: On 30 September 2026, TEP voted, in line with the Code Manager's recommendation, to approve this Change Proposal. R0336 will be implemented on 06 November 2026. The appeal window is now open until 23:59, 09 October 2026.

10 ANY OTHER BUSINESS

10.1 2026 RECCO ANNUAL COMMITTEE SURVEY

The Chair advised that RECCo's annual stakeholder satisfaction survey is now open for responses, which RECCo uses to gather feedback on the effectiveness of its committees and wider REC services. A QR code and link to the specific REC Change Panel survey were provided to enable immediate access, with the link also to be included in the meeting documentation after the meeting. Members who act as Contract Managers for their organisations were advised that they would receive a further invitation when the wider stakeholder satisfaction survey is launched.

The Chair emphasised the importance of completing the survey, noting that the feedback plays a key role in identifying opportunities for improvement and ensuring REC services continue to meet stakeholder expectations. It was also highlighted that, as Code Reform progresses, stakeholder feedback is expected to become increasingly important in assessing the performance and delivery of REC services. Members were encouraged to complete the survey at the earliest opportunity to support RECCo's ongoing improvement activities and future service development.

There was no further business raised, and the Chair closed the meeting.